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| Interview: Prepare a format which must address following along with 4 questions  Title: Interview Questions for “FirstClass Interior”  Date: 18/10/2022  Time: 1:04pm  Name of the client: Rashmi Munjal  Name of Business Analyst: Vincent Glen  Any other detail:  Then Add 4 Questions to gather their needs. Each question must have a descriptive answer. |
| Write here:  Question #1: Would you like to elaborate on the logo design of your company?  Answer: Since our company has changed names from captivate interiors to “first class interiors”, we would like to corporate a theme that fits our company name. Our company strives to deliver the best services to our customers. Our Motto is “Celebrate living with fine designing” and we’re focussing on the simplicity and elegance in our designs. I hope our logo can reflect that. Therefore, I would like our logo to have our neutral colour scheme with a hint of gold to represent the elegance. Our company is also symbolised by a compass so we would like that to be incorporated into our logo.  Question #2: Are there any additional staff members that you would like to be added to the “About us” Page?  Answer: No, currently we have no vacancies for new staff members. Please leave the layout of that page as is.  Question #3: Would you like us to categorise the homewares into different sections?  Answer: As of now, our company does not see the need to put our homeware into different sections since there are not enough products in our shop section that would warrant the page to be categorised.  Question #4: Is there anyone else you want added to the website?  Answer: We would like the javascript section in the contact us page to be removed as we no longer see the need for it to be implemented. |

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| Questionnaire: Prepare a format which must address following along with 4 questions  Title: Questionnaire for “FirstClass\_Interior”  Date: (Date Questionnaire Sent)  Name of Owner: Rashmi Munjal.  Name of Business Analyst: Vincent Glen.  Any other detail:  Then Add 4 Questions to gather their needs. |
| Write here  Question #1: What theme/Colours would you like for the website?  Answer: Cream and Dark Brown with a hint of gold and possibly black.  Question #2: What would you like the logo of your company to be?  Answer: Company name underneath Logo.  Question #3: Would you like javascript behaviour applied to your “contact us” page?  Answer: No  Question #4: Would you like to use the name “Captivate Interiors” or “First Class Interiors” in your website.  Answer: First Class Interiors |